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**NOTICE OF VACANCY**

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**AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the position will be given and taken at the HUMAN RESOURCES DEPARTMENT on:**

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**MONDAY - FRIDAY**
**9:00 A.M. - 4:00 P.M.**

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**After the closing date, the applications will be referred to the respective department.**

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| **JOB TITLE:** | **Code Enforcement Officer II** |
| **DEPARTMENT:** | **Public Works & Engineering** |
| **SALARY:** | **$25,103.00** |
| | **Open until filled** |

**GENERAL SUMMARY**: provides general engineering inspection services within the guidelines of County and Departmental procedures and regulations; engineering standards, state guidelines. Reports to the Design Engineer II or other designated person and works with co-workers, contractors, engineers, consultants, government agencies, and the public to provide technical support.

**MINIMUM QUALIFICATION**

**Education**: High School diploma, trade school, or equivalent level of education.

**Experience**: 3-5 years in a similar position or sufficient experience to perform the principal duties and responsibilities.

- Knowledge of worksite soil erosion and sedimentation control practices, storm water management practices, flood damage prevention measures, NPDES permits, best management practices, and construction permits.
- Previous experience with code enforcement operations and procedures
- Familiarity with State and County policies and procedures
- Proficiency with technical engineering and equipment operation
- Good communication skills, both oral and written
- Demonstrated ability to work independently.

**MAJOR DUTIES:**

Inspects construction projects for NPDES compliance

Ensures adequate erosion & sedimentation control measures are in place.

Maintains an inspector's diary

Completes field inspection forms and reports.

Conducts field monitoring of surface water.

Serves as resource to subordinate personnel

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**Room 601 Municipal Building**
**Augusta, Ga 30901**
**We are an equal opportunity employer**
**We do not discriminate on the basis of race, religion**
**Color, sex age, national origin, or disability**

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